Aquiller
Solution Brief

Aquiller is an out-of-the-box document and correspondence generation system for the cost-effective production of professional quality correspondence from SAP.

Reduce Manual Effort

Many automated business processes require the production of professional document output for business correspondence such as letters, contracts, newsletters and reports.

Organisations often have letter templates in place for most scenarios; typically in Word. But the creation of the final letter using the template is often manual. This means that the process is expensive, not monitored, and prone to human error.

Aquiller enables organisations to build and manage document templates that are integrated with SAP data and processes. This reduces the need for manual creation of individual correspondence or mail-merge activity for mass correspondence.

Templates can be maintained by business users, and logic can be applied such that the final document is dynamically generated based on business rules stored inside your SAP system.

HR Correspondence

Generate high quality correspondence from SAP, with deep integration to data within SAP HCM.

Aquiller provides a simple, intelligent and cost effective SAP usability solution for improving the efficiency of HR operations. Employee letters can be generated rapidly, leaving your HR professionals to focus on value-added activity.

With Aquiller, users can easily collect and classify business content from across the enterprise, building hundreds of letters with dynamic content based on business rules. Once the letter templates are defined, then the letters can be easily triggered in a variety of ways.

Generate   Store   Send   Track

Process Integration

The templates are assembled and merged with SAP data to generate a finalized document in PDF format, ready for print, e-mail, archive and saving back to the SAP system.

This enables organizations to rapidly respond to changing business demands, whilst maintaining an auditable and manageable portfolio of documents.

Aquiller supports automatically triggered output and manually triggered correspondence. Requests can be routed using approval workflows before being dispatched.

Aquiller is fully integrated with Stelo and Varo to enable document generation from Fiori apps and e-forms processes. Aquiller-generated correspondence can also be sent out by Floe.

"The Arch Aquiller application is a cost effective way to produce a high volume of letters and was an easy first choice."

Tim Harvey, **Lloyds Banking Group**

Employment Contract

PRINCIPAL STATEMENT OF TERMS AND CONDITIONS OF EMPLOYMENT

This statement is issued by ARCH CONSULTING LTD, THE MEWS, 1B ELLIOTT ROAD, LONDON, W4 1PF in accordance with the Employment Rights Act 1996. It sets out your terms and conditions and forms part of your Contract of Employment. You will be notified in writing within one month of any change.

NAME: Jones Smith

JOB TITLE: Sales Representative

Your employment with us began on: 1 December 2003

PLACE OF WORK
Your normal place of work is at
The Mews
Elliott Road
Chiswick
London
W4 1PF

REMUNERATION
Your current basic salary is £ 54000.00 per annum. Your salary will be as detailed on your pay statement and will be paid at monthly intervals in arrears by credit transfer. Salaries will be reviewed annually on the last day of November and any change will be effective from the first day of January.

You will also be entitled to bonus payments based on the company's FLM software revenue. These payments, if appropriate, are paid quarterly.

HOURS OF WORK
Your normal hours of work are from 9.00 am to 5.30 pm, Monday to Friday with a 1 hour unpaid lunch break. Your hours of work may vary, within reason, as required by your manager. You are required to work additional hours as necessary.

HOLIDAYS
You are entitled to 24 working days' holiday entitlement plus 8 Bank/Public holidays each year. Our holiday year runs from 1st January to 31st December and your entitlement in any year is based on 1/12 of your entitlement for each completed month of employment.

NOTICE OF TERMINATION
Notice to be given by Employer
Under 3 months of service - nil
3 months of service but less than 5 years - 1 month
5 years of service or more - 1 week for each completed year of service to a maximum of 12 weeks after 12 years

How It Works

Aquiller is shipped as a desktop application for business users to manage and trigger SAP correspondence.

Easy integration

Aquiller includes built-in integration to SAP HCM, so infotype records are made available to users for 'drag and drop' selection. Aquiller correspondence can also be easily integrated with e-form processes or Fiori app processes delivered using Varo or Stelo.

Automatic generation

When the correspondence is created, the letter templates are merged with the SAP data.

Completed letters can be output by e-mail or printed, and optionally sent to a document archive. It is also possible to route documents for approval before being issued.

Process management

Work processes are monitored and managed via an administration interface. Aquiller automatically records a full audit trail detailing where letters are changed.

Simple

Aquiller brings together complex and sophisticated functionality with an engaging and intuitive user interface. High quality, personalized correspondence can be created quickly and with ease.

Intelligent

Aquiller includes functionality to support template editing, business logic maintenance, SAP data integration and automated archiving. It combines technology with intelligence to provide real business benefit.
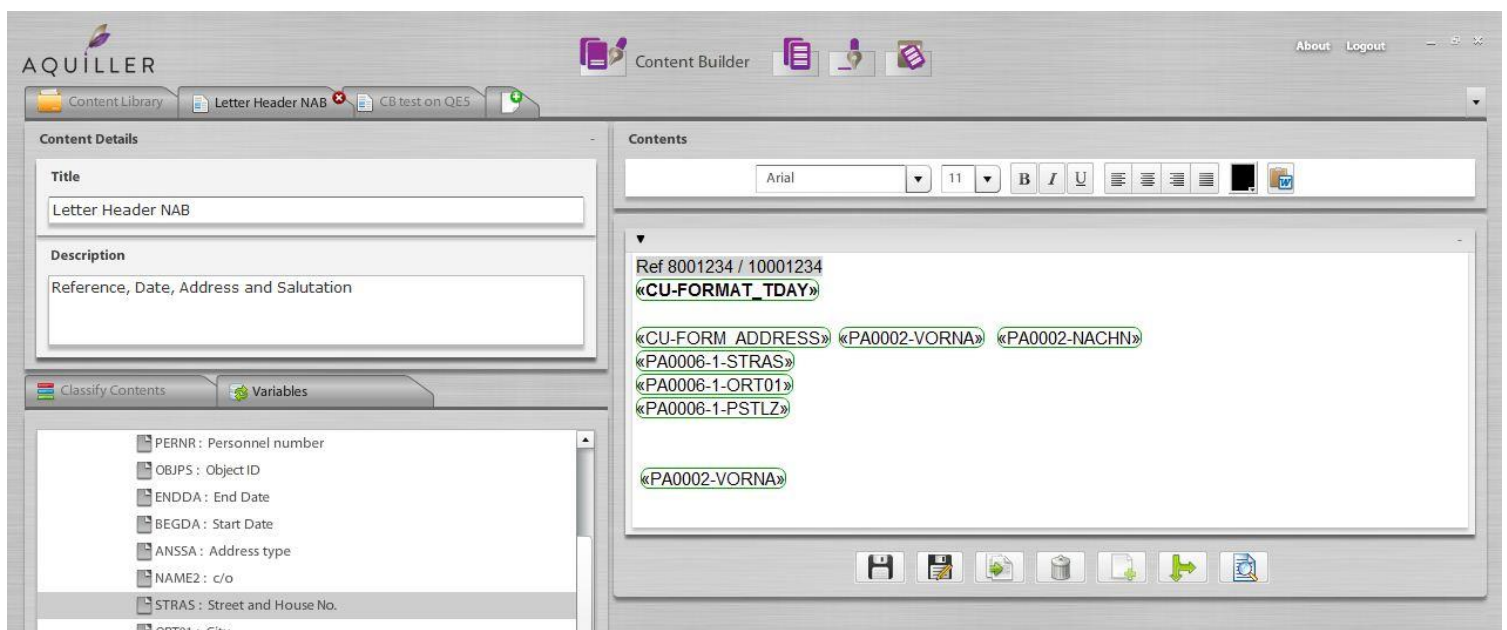
Cost-effective

Aquiller not only delivers a substantial reduction in operations costs, it offers a lower total cost of ownership.

There is no need for specialist skills for installation or operation; Aquiller leverages your existing investment in SAP technology.

Find Out More

Visit www.arch-global.com to learn more about Aquiller and contact Arch to discuss how Aquiller can help you realise great benefits for your organisation.

Aquiller Content Builder

About Arch

Arch is a market-leading provider of SAP usability software, and has been delivering solutions to enhance the SAP user experience since 1996.

We specialise in delivering SAP Fiori solutions to provide our customers with the best SAP UX.

We provide the expertise to guide you through your entire Fiori journey together with products to enable the delivery and management of first rate Fiori processes and apps.

The software we develop brings together the power of SAP processes and data with the simplicity of user-friendly interfaces. Our products help our customers capture and consume SAP data in many formats. We focus on making them easy to implement, easy to maintain and easy to use.

Our product Varo (previously 'FLM') is an SAP-endorsed business solution, and has won various awards. We work closely with SAP to ensure that our products align with and add value to theirs. Gartner have recognised Arch as a "Cool Vendor" in the SAP ecosystem.

Arch not only offers great software, but great business solutions that empower organizations to realise huge efficiencies. We are currently supporting customers in EMEA, North America and the Middle East, and projects worldwide through our partner network.

Find more information at www.arch-global.com.

Follow us on twitter @ArchPulse

Contact us at contact@arch-global.com