

A clear and structured approach to SAP content management delivering ongoing benefits

Ensures optimal storing, archiving and retrieval of documents in SAP

Documents, everything from email correspondence, electronic attachments and even paper files, are often forgotten when looking at data management. This can lead to unnecessary costs and loss of productivity, therefore content management is very important.

Key Benefits of Content Solutions



Simplify business processes

The storage of documents in SAP are typically not optimised. By effectively structuring document storage and reviewing workflows, can drastically simplify associated business processes and increase individual productivity.



Reduce costs

Documents can take up a large amount of storage space, resulting in unnecessary costs. By only retaining the documents that are needed, deleting what is no longer required and efficiently storing the documents that needs to be kept, will drive significant savings.



Increase efficiency

By linking key business documents to SAP business transactions within the SAP user interface, you will gain a 360-degree view of content in context. This will allow for greater business intelligence and make your documents work harder.



Meet regulatory compliance

As with data, documents can't be retained indefinitely due to regulatory requirements such as GDPR. To reduce the business risks associated with non-compliance, it is essential that a retention management strategy is put in place for all documents.

How we can help

We combine our in-house expertise, add-on products and partner network to provide an extensive range of content management solutions.

Document Management within SAP

- Extended ECM by OpenText for SAP
- Vendor invoice management by OpenText
- SAP outbound documents
- Integrating SAP with 3rd party content solutions

Content Server implementation and migration

- Implementation, migration, extraction, and upgrades and much more

Content-as-a-Service

- Cost-effective solution for moving to the cloud and much more

£17.5M

Fines up to **£17.5M** for non-compliance with personal information disclosure

50%

Up to **50% data reduction** in stored attachments



What our customers say

"We've been delighted with our experience of working with Proceed Group, their depth of expertise and support they offer through every stage of the process has been excellent."

- Nick Lewis, Business services technical lead, Gloucestershire county council

Contact us to find out more

+44 (0) 121 729 5058 | info@proceedgroup.com | www.proceedgroup.com

